

SAYDEL COMMUNITY SCHOOL DISTRICT  
5740 NE 14<sup>th</sup> STREET  
DES MOINES, IA 50313

REGULAR BOARD MEETING MINUTES

6:00 PM

Saydel District Office Board Room

September 26, 2016

- I. **Call the Meeting to Order** – Meeting called to order by Board President Pro Tem Jennifer Van Houten at 6:02 PM
- A. **Roll Call** – Melissa Sassman, Chad Vitiritto, Doug Kayser, Jennifer Van Houten, present. Roland Kouski Jr. (arrived at 6:03 PM), Henry Wood, Brian Bowman, absent.
- B. **Approve Agenda** – Motion to approve by Doug Kayser, seconded by Melissa Sassman. Motion carried 5/0.
- II. **Discussion/Action Items**
- A. **Consent Agenda** – Motion to approve by Doug Kayser, seconded by Melissa Sassman. Motion carried 5/0.
1. **Bills for payment** – Superintendent Mr. Douglas Wheeler noted that Regular Board Meetings will be held twice a month to assist the Business Office in processing bills faster and improving Saydel’s culture, image and relationships with vendors.
2. **Contracts**
- a). **28E Agreement – Woodward-Granger** – Saydel Schools engage with Woodward-Granger (Grandwood) to provide a path for a very small number of our special education students with significant behavior and academic needs. This agreement is for the 2016-17 school year in which Woodward-Granger is asking districts to pay for the actual cost of the program’s non-special education billable operation. This amount will be the general education portion of the cost of serving the student. The special education portion is still a billable cost by Woodward-Granger without additional, special arrangements. This agreement will not change the total amount we are paying to Woodward-Granger, rather, it is providing a mechanism for the regular education portion of the costs. This contract will allow Saydel to continue to work with Grandwood as an option for our students.
- b). **28E Agreement Iowa Net High** - Agreement between Saydel CSD and Iowa Net High Academy to provide a personalized learning experience for students who have dropped out. Costs of this service are based off of the Regular Cost Per Pupil and is paid out based on the number of students enrolled in the program each month.
- B. **Personnel**
1. **New Hires** – Motion to approve by Melissa Sassman, seconded by Chad Vitiritto. Motion carried 5/0.

<u>Name</u>	<u>Position/Bldg.</u>	<u>Contract/Salary</u>
Rachelle Robinson	Special Ed Associate	\$13.98/hour
Jessica Bryant	Kitchen Cook/HS	\$14.29/hour
Tyler Wilson	Head Wrestling Coach	\$5,468.80
Shannon Riddlebarger	MS Annual Advisor	\$1,025.40

2. **Resignations/Terminations** – Motion to approve by Melissa Sassman, seconded by Roland Kouski, Jr. Motion carried 5/0.

<b>Name</b>	<b>Position/Bldg.</b>	<b>Reason</b>
Cody Pech	MS Track Coach	Personal
Austin Sullivan	MS Track Coach	Personal

### C. Open Enrollment

1. **In** – Motion to approve by Melissa Sassman, seconded by Chad Vitiritto. Motion carried 5/0.

<b>Student Name</b>	<b>Grade</b>	<b>To</b>	<b>Reason</b>
Christine Ann DelaCruz	7	Des Moines	Continuation moved 5/27/2016
Jhonelson DelaCruz	11	Des Moines	Continuation moved 5/27/2016
Elijah Piere	K	Des Moines	Met deadline 2016/17
Hanna Rizzo	5	Urbandale	Continuation moved 2/1/2016
Giovanni Siracusaro	2	Urbandale	Continuation moved 2/1/2016
Madison Weiland	7	Des Moines	Continuation moved 8/29/2016 Previously O.E. from Urbandale
Alivia Middlekauff	2	Des Moines	Continuation moved 9/1/2016 Previously O.E. from SEP
Jacob Bartleman	12	SEP	Continuation moved - previously O.E. from Ankeny
Rachel Bartleman	12	SEP	Continuation moved – previously O.E. from Ankeny
Aiden McLaughlin	5	Des Moines	Continuation moved 9/15/2016
Cole McLaughlin	7	Des Moines	Continuation moved 9/15/2016
Jordan McLaughlin	3	Des Moines	Continuation moved 9/15/2016

2. **Out** – Motion to approve by Doug Kayser, seconded by Chad Vitiritto. Motion carried 5/0.

<b>Student Name</b>	<b>Grade</b>	<b>From</b>	<b>Reason</b>
Abileen Short	3	Des Moines	Family move 8/1/2016
Victor Yanqui	11	Des Moines	Family move 7/19/2016

3. **Denied** – None listed

### D. Contracts & Agreements

1. **Touch Screen LCD TVs for Cornell Project** – Motion to approve by Melissa Sassman, seconded by Chad Vitiritto. Motion carried 5/0. The Board approved a contract with Clevertouch for Touch Screen LCD TVs for the new classrooms at Cornell. The displays provide whiteboard functionality, internet access, and AirPlay. The other two models researched were InFocus and Promethean SmartBoards.
2. **Change Order**-Brad Moeller Electric, Inc. – Motion to approve by Chad Vitiritto, seconded by Melissa Sassman. Motion carried 5/0.

The Board approved the following change request for the 2016 Cornell Elementary Addition & Outdoor Classroom from Brad Moeller Electric, Inc.

Change Order #3:

Add	Change Breakers	\$442.63
Add	Move fire alarm switches	\$442.75

Add	1 emergency light and 2 combination disconnect/starter	\$1,325.00
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Total change order request is for \$2,210.38. Since the contract has a remaining contingency amount of \$1,675.00, the overall contract will be increased by only \$535.38.

- E. **SBRC Request – Special Education Deficit** – Motion to approve by Melissa Sassman, seconded by Chad Vitiritto. Motion carried 5/0. The Special Education Supplement of the Certified Annual Report has been submitted to the Iowa Department of Education for FY16. The district reported excess expenditures over revenues in the amount of \$459,023.47 for the special education program. Each Iowa school district with a negative special education balance may request additional allowable growth and supplemental aid through the state's School Budget Review Committee (SBRC). In addition, the district may levy cash reserve in order to fund this additional allowable growth. The Saydel Community School District has applied for this additional allowable growth for a special education deficit in the past. The Superintendent's Operation Committee continues to believe it is advantageous to take every opportunity to increase allowable growth whenever possible. The Board approved the request to the SBRC for additional allowable growth for the FY16 Special Education deficit.
- F. **SBRC Request – Limited English Proficient Deficit** – Motion to approve by Melissa Sassman, seconded by Roland Kouski, Jr. Motion carried 5/0. The Department of Education now allows schools districts to fill out an application that is submitted to the School Board Review Committee (SBRC) for the excess costs associated with an English Learners Program. For the 2015-16 school year, the District had excess costs of \$56,099.64. The primary reason for these excess costs is that the funding for this program is always one year behind. Over the past couple of years we have seen an increase in the number of students in the program. In October 2014 we had 47 students in the program. These 47 students generated the funding for the 2015-16 school year. We reported out 72 students at the Spring 2016 Student Reporting Iowa (SRI) report. Due to this increase, we had to hire more staff. Each Iowa school district with excess costs may request additional allowable growth through the state's School Budget Review Committee (SBRC). In addition, the district may levy cash reserve in order to fund this additional allowable growth. The Superintendent's Operation Committee continues to believe it is advantageous to take every opportunity to increase allowable growth whenever possible. The Board approved the request to the SBRC for additional allowable growth for the excess costs in the Limited English Proficient Program.
- III. **Adjourn** – Motion to adjourn by Chad Vitiritto, seconded by Melissa Sassman. Motion carried 5/0. Meeting adjourned at 6:26 PM.

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Jennifer Van Houten, Board President Pro Tem

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Beth Vitiritto, Board Secretary

The next scheduled Regular Board Meeting is Monday, October 10 at 6 PM in the Board Room at the Saydel District Office.